



Abundant Waters After School Program
At PS 51

Celebrating 30 Years of After School Service
1993-2023

Parent & Student
Policies and Guidelines Handbook
September 2022-June 2023

Start Date: Thursday September 15, 2022

Last Date: Friday, June 16, 2023

Program Hours: Monday through Friday from 2:30-5:30pm

Director: Marlyn Buehler 917-991-2050

marliebuehler@rcn.com

abundantwater51@gmail.com

Head Administrator: Yolanda Colón-Espinal 718-666-2608

abundantwaters51@gmail.com

Administrator: Wendy Javier-Turner 646-626-9029

abundantwaters51@gmail.com

Abundant Waters (AW) is a non-profit organization that has served public school children in Manhattan's midtown community on the west side since 1993, and exclusively at PS51 since 2005. Our website is

www.abundantwaterskids.org
abundantwaters51@gmail.com

AW seeks to provide a safe, healthy and fun environment for each child, and to promote a lifelong love of learning.

Attendance: Children are expected to attend AW after-school on a consistent basis. If a child is away from the program for too many days, we may need to replace him/her with another child on our wait list. There are extenuating circumstances which we will take into account.

Pick Up/ Dismissals:

AW ends promptly at 5:15pm. It is the parent's responsibility to ensure the child is picked up on time. If lateness becomes an issue, we will meet with the parent.

Pickup will continue to be outside in the backyard, beginning at 5:15 until 5:30pm. If someone is not on your pick up list and/or picking up for the first time they must have an ID card available.

Pick up during inclement weather is outside the gym entrance in the yard for grades 3-5 and for PreK through 2nd grade it is at the door near the yard gate entrance.

AW will only release your child to someone you have authorized (listed on your application).

That person must sign your child out. Any changes to your pickup list must be given to AW in writing (email is ok). Only authorized persons who are 15 years or older may pick-up AW children. **Only 5th graders** will be allowed, with parent permission to sign themselves out and walk home alone.

No parents are allowed in the school building.

Contact Information:

Please make sure that AW has your correct address, phone numbers, and emergency contacts. Any changes, please let us know immediately.

Behavior Management:

All children must respect each other's person. There is no fighting, play fighting, bullying, teasing, or other negative behavior allowed at AW.

All children will respect school property and other's property.

All children are expected to participate in program activities.

If persistent negative/inappropriate and/or unsafe behavior continues, we will contact the parent and discuss the options, which could include the child having to leave AW.

Our primary concern is for the safety of all our children.

Parent Behavior:

Any conflicts/concerns need to be brought to the AW teacher and the Director. **No parent may confront a child of another AW parent. Neither will AW tolerate any aggressive adult behavior at pick up or during any AW time.** That could result in the child having to leave the program.

Program Activities:

These may include music instruction, guitar, ukulele, cello and violin (for certain age groups), arts & crafts, dance, movement, gardening, chess, sports, recreation, games, all depending on teacher availability.

Snack time:

There is a hot supper provided daily, between 3 and 4pm. Parents may send healthy snacks for children to eat. Please, no candy, cake, donuts, soda, and other sugary foods.

Homework Assistance:

On average each class spends 30 to 40 mins on HW. If you have any concern about your child's HW, please let the AW teacher know.

Cell phones/ Electronic games/Toys:

Electronic games are not allowed during the program. We realize your child may bring a cell phone, ipad, ipod, Kindle, etc to school. AW is not responsible for any lost, stolen or broken items. If you must reach your child during the program, please call Ms Buehler, Ms Yoli, Ms Wendy, or the AW teacher.

Early pick-up times:

We understand that there are days when your child might need early pick for personal reasons, doctor's appointments, etc.

Therefore, we will have two early pick -up times:

3:30pm and 4:30pm

If you have a consistent pick-up time and have not already told us, please do so.

If it is a random day please give us 24hrs notice, if possible. Of course we will allow for emergencies.

At early pick-up please wait in the lobby and someone will bring your child for you to sign out.

Main early pick up contacts are:

Ms. Wendy 646-626-9029 and Ms. Felicia 646-601-1720, but also include Ms. Yoli 718-666-2608 and Ms. Buehler 917-991-2050